**XX Branch Co-operative Party**

Annual General Meeting

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| Date & Time: |  |
| Meeting Link: |  |

**Agenda**

1. Welcome and apologies
2. Written Reports from Officers (to note)
3. Election Procedures
4. Election of Branch Officers:
   1. Chair
   2. Secretary
   3. Treasurer
   4. Vice-Chair 1
   5. Vice-Chair 2
5. Election of Branch Auditors
6. Election of Delegates to Party Council
7. Election of Delegates to Constituency Labour Parties (CLP)
8. Election of Delegates to Labour Party Local Government Committee (LGC/LCF)
9. Approval of Accounts
10. Branch Development Plan for coming year
11. Minutes and Actions of the last AGM
12. Date of next meeting

**About the Elections**

Due to the ongoing restrictions, Head Office has given permission for the AGM, including the elections, to be held online using Zoom.

Elections will be held using the Zoom polls functions. That means that eligible members who joins the meeting through their computer or smartphone will be able to cast a secret vote. If there is more than one member in your household who would like to attend and vote, then you will each need to join the meeting with a separate device.

Members who do not have a computer or smartphone, can dial in using their landline or mobile – this means they can speak at the meeting and stand for election, but unfortunately will not be able to vote.

To be eligible to vote, you need to have been a member for at least three months and not be in arrears. To be eligible to seek election, you need to have been a member for at least nine months and not be in arrears.

All officer and delegate positions are subject to the Co-operative Party Rule Book’s gender balance requirements.

If you are in arrears, you can renew at [party.coop/renew](https://party.coop/renew) or phone 020 7367 4151.